**SPIROMICS and SOURCE Dataset Submission Form**

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| ***INSTRUCTIONS:*** This form is to be completed by analysts/investigators who are submitting datasets to the SPIROMICS and SOURCE GIC for distribution among data recipients. Datasets may include, but are not limited to, data measured from biospecimens, data collected/generated from an approved ancillary study or published manuscript data with variables derived from SPIROMICS or SOURCE data. This form, the dataset file(s), and the data documentation, including data dictionary, codebook, and ReadMe file, should be submitted to Lori A. Bateman, Project Director at [lbateman@email.unc.edu](mailto:lbateman@email.unc.edu). The designated contact is the person who is listed in the data documentation as the contact for questions related to the submitted data. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of designated contact: | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | Date: | | | | | | | | | | | | | |  | | | | | | |
| Contact Email: | |  | | | | | | | | | | | | | | | | | | | | | | |  | | | | | Contact Phone Number: | | | | | | | | | | | | |  | | | | | | | | | |
| Dataset name: | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dataset file type: | | | | 🞏 SAS | | | | | | 🞏 CSV | | | | | | 🞏 Other | | | | | | | | | | If Other, please specify: | | | | | | | | | | | |  | | | | | | | | | | | | | | |
| Data documentation filename(s): | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Data from ancillary study or manuscript? | | | | | | | | | | | | | | | | | | 🞏 Ancillary | | | | | | | | | AS #: | | | |  | | | | 🞏 Manuscript | | | | | | | | | | | | MS #: | |  | | | |
| Related study timepoint(s) (check all that apply): | | | | | | | | | | | | | | | | | | | | | | | | | | | | 🞏 Visit 1 | | | | | | 🞏 Visit 2 | | | 🞏 Visit 3 | | | | | | | 🞏 Visit 4 | | | | 🞏 Visit 5 | | | | |
| 🞏 Bronchoscopy Substudy | | | | | | | | | 🞏 Exacerbation Substudy | | | | | | | | | | | | | | | | | | | | 🞏 Other | | | | If Other, please specify: | | | | | | | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Data from biospecimens? | | | | | | | 🞏 Yes | | | | | 🞎 No | | | | | | | Specify timepoint(s) of sample collection: | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | |  |
| If Yes, please specify sample type: | | | | | | | | | | | | | | | 🞏 DNA | | | | | | | 🞏 RNA | | | | | | | | | | 🞏 Blood - Serum | | | | | | | | | | 🞏 Blood - Plasma | | | | | | | | | | |
| 🞏 Urine (preserved) | | | | | | 🞏 Urine (unpreserved) | | | | | | | | | | | | | | | 🞏 Sputum | | | | | | | | | | | 🞏 Oral Rinse | | | | | | | 🞏 Bronchial Wash | | | | | | | | | | | | | |
| 🞏 BAL | 🞏 Cytological Brushings | | | | | | | | | | | | | | | | 🞏 Other | | | | | | | If Other, please specify: | | | | | | | | | | | |  | | | | | | | | | | | | | | | |  |
| Data from imaging? | 🞏 Yes | | | | | | | | | | | | | | | | 🞎 No | | | | | | | Specify timepoint(s) of collection: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| Number of records: | | | | |  | | | | | | | | | | | | | | | | | | Multiple records per ID? | | | | | | | | | | | | | | | | | | | | | | | 🞏 Yes | | | | | 🞎 No | |
| Number of variables: | | | | |  | | | | | | | | | | | | | | | | | | Data labels provided for all variables? | | | | | | | | | | | | | | | | | | | | | | | 🞏 Yes | | | | | 🞎 No | |
| Units included? | | | 🞏 Yes | | | | | 🞎 No | | | | | 🞎 N/A | | | | | | | Formats/coded values included? | | | | | | | | | | | | | | | | | | | | 🞏 Yes | | | | | | 🞎 No | | | | 🞎 N/A | | |
|  | | | | |  | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dataset description: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Describe/explain any missing data: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Recommendations for any imputation:  [eg. values < lower limit (LL) should be imputed to 0.5\*LL] |  | | | |
|  |  | | | |
| Algorithm(s) for any derived variable(s): [eg. BMI = WT\_KG01 / (HT\_CM01\*100)^2] |  | | | |
|  |  | | | |
| Primary study dataset(s) and variables used for any newly derived variable(s):  [eg. **CORE5.3** **Clinical**: HT\_CM01] |  | | | |
|  |  | | | |
| List all manuscripts that used this new data: |  | | | |
|  |  | | | |
| Tips for future use: |  | | | |
| ***By signing below, you acknowledge and approve (1) the distribution of this dataset to all approved SPIROMICS and SOURCE data recipients and (2) the posting of your documentation to the secure study website. Data documentation should include but is not limited to a list of variables, variable values, and variable/value definitions and a brief description of how the data was generated (e.g., scientific methods).*** | | | | |
| Signature of Designated Contact: | |  | Date: |  |

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| ***Coordinating Center Use Only*** | 🞏 Dataset Approved | | 🞏 Documentation Approved | | Reviewer Initials: | | \_\_\_\_\_\_\_\_ |
| Raw Dataset Location: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Date Approved: | | \_\_\_\_\_\_\_\_\_\_\_\_\_ | |